



Vice President of Fundraising

This position is a 2 year Executive Board Position

Job Responsibilities

- To preside at all executive board and general membership meetings in the absence of the President
- To attend all executive board and general meetings
- To serve as Chair for the PTO School Grant Committee
- To attend meetings and oversee all committees raising funds for the PTO
- Mail duty 1 time per week
- Lead annual Invest In TES drive
 - Slogan, Gifts, Bulletin Board Progress
- Grocery Cards
 - Publix, Food Lion, Kroger-grow this business
- Apply for Grants through Walmart, METC, etc...
- Assist in all major events
 - Sneak-a-Peak, TigerFest, Tigerthon, Book Fair, and all major fundraising events.
- Oversee committees, train committee chairperson, be a liaison between committee chair people and executive board

Assist At-Large Board Members in following Fundraisers

- TigerFest

Oversee Following Committee Chairs

- Book Fair
- Box Tops
- Campbells/Tyson
 - (assist in growing this business through Churches, Community Centers, Nursing Homes etc...)
- Citipass
- Grant Committee
- Little Caesar's
- Tigerthon

